

## **Finzean School and Ballogie Nursery**

Parent Forum Meeting

**Tuesday 12th January 2015 7:00pm @ Finzean Hall**

**Present:** Andrew Farquharson, Catriona Tanner, Jane Bennett, Donna Duncan, Kerry Hendriksen, Dawn Lobban, Sian Loftus, Wendy Hector, Mark Bilsby, Fiona Carter, Tracy Jamieson, Mette Cormack, Jane Douglas, Kirsty Morrison, Heather Cowie, Casper Knudsen, Hazel Keir, Sara Hunt, Liz Clarke, Shelley Farrar  
Sally Wallis, Alina Stevenson

### **1.0 Welcome and Apologies**

1.1 AF welcomes all to the meeting.

Apologies: Linda Byers, Moira Aiken, Claudia Paterson, Helen Bilsby, Julie Christie, Jacqui Chapman, Diane Hay, Stuart Gordon, Ian Wilson, Andrew Douglas, Kate Farquharson, Mitch Stevenson, Maree Christie.

### **2.0 Treasurers Report**

2.1 DD tables latest report confirming opening balance of £4,707. Outstanding buses to pay. £3,794 taken in on day of Fayre but some expenses still to come out. Halloween income was £159. RunBalmoral payment was £266. We also paid for trousers for nursery children.

The bank balance is £5,751 currently with an outstanding £1,652 to come off for expenses. i.e. Play equipment £100. Viking Visit costs, ABSAFE to come off. Note also that the Ski trip costs to come off too. This had been agreed at £50 per head donation, with 17 children attending.

2.2 Burns Night and Race Night coming up.

2.3 Ipads have been purchased for the school but it was also agreed to purchase Ipads for the nursery to £500 approx. School/Nursery looking in to Internet connection.

2.4 DL school timing will probably change in August to 9:00am start to 3:15pm finish.

2.5 It was discussed that we put together a list of items the PC have bought. It was also noted that we should get labels for these to show everyone what we have purchased!

2.6 Some parents thought it would be good to fund a trip for the P1/2 class, as the other classes have a few trips and visits coming.

2.7 First Aid Training.

2.8 cycling proficiency. March training course for this. parents required to assist.

2.9 Swimming for P3/4 class in February is likely.

### **3.0 Headteachers Report**

3.1 Staffing: Mrs Byers and Mrs Jamieson in P1/2 now. An advert has gone out for a new Class teacher. The applications are dealt with centrally and teachers are considered for positions

across the 'shire. Interviews to happen end of Jan. if  fully time teacher appointed spot  hey will move to p3/4. Mrs Riley will move in to p1/2 with Mrs Byers. The HT will then be out of class and support the nursery as there are only two nursery nurses.

3.2 Two ipads ordered for nursery have arrived. Some of Transport costs . Dynamic earth cost £91.90. Buses for Bairns covered Crathes Trip. Skiing trip buses WILL be covered by Parent Council.

**3.3** *Parent helper required. Dave Latham also needed.*

3.4 Next week Viking coming to P3/4 class. Cost is £120. All present agreed PC to fund.

3.5 Magician has been booked to entertain whole school. Dawn had won a prize and he will come at assembly time.

3.6 P5-7s moving on to Conservation and Pollution. Dawn has been in touch w Ballogie estate re visit to discuss tree harvesting. Paul Chapman for Conservation, Mark Bilsby Water Conservation. Sian offers Dave Latham for outdoor activities. Roy Cowie can offer someone to discuss trees. HC suggests maybe a 'Bat Hotel' visit?

3.7 Scholastic Book Fair raised £336 pounds to spend for the school. DL asks library people to offer suggestions for books to be purchased. Project related books ideally.

3.8 Panto has been booked for earlier in December for next year.

3.9 Provisional, Education Scotland Report out this Friday. Report is not as positive as it could have been. Should be online for all to view.

3.10 ABSAFE - at barracks In Aberdeen. P2/3 or p6/7 classes. All about safety in home and workplace. Basic safety training. £4:50 per child plus bus which would be approx £250 for one bus to town. We would have to get in touch to check possible dates. About 1.5 hrs. All agreed we should go ahead ASAP.

3.11 Storyteller keen to come to school. Possibly 15th June. £125. James Campbell. Dawn to email out details.

3.12 Fair trade - CT has proposed we look into this. DL requests we tie this in to FairTrade fortnight? 23rd February to 6th March.

3.13 FC asks about the Inspection Report. This will go online. There will be an action plan put in place again.

3.14 Trees outside school. DL has been in touch with Jonathan Hudson the Council Clerk of works. Access through wall to school path. CT do drawing for access through wall. CT/HC/DL to liaise.

#### **4.0 Parent Council Issues**

4.1 RunBalmoral - Competiton for the T-shirt. Kids to hold competition at school for this. DL suggests all children can vote for their favourite.

- 4.2 Library moving to Friday temporarily until April. 10:00am. Library being re-organised in to three different sections for each age group. Each will be labelled. Signs. New picture boxes are required. One is needing fixed and two needing to be bought. If someone can make these please can they get in touch. Maybe IKEA?  
Email book suggestions. Loan period will be extended to 2wks.
- 4.3 Eco Club - Jacqui Chapman has offered to put on a Club, linked to the Eco Group. This would be held once a week or fortnight. JC had asked if PC could offer £100 towards setting this up and materials? All present agreed ok.  
It would be help on a Wednesday lunchtime or Friday lunchtime.  
Sally, Catriona ( if a Friday) offered to help.  
Beechgrove Garden - PC to investigate if we can get them back - Jane Bennett.
- 4.4 Andrew formally thanks Dawn for all her help and assistance.
- 4.5 Headteacher Appointment process. Interviews are tomorrow.  
-FC asks can we have a meeting with Susan Chalk to explain the report and process more. Can we have another meeting like the one post the first report with the Head of education.  
-CKnudsen. Action plan - Can we prepare some structured questions.  
-Mark can we address question to councillors regarding our frustration with the process.
- 4.6 Office Bearers positions. Chair, Vice Chair and Secretary. Open to all.
- 4.7 Next meeting is usually in April. Meeting with new head in March.
- 4.8 Updating of constitution needed. Update 2.2.
- 4.9 Sub committee for SPTC. Tracy Fiona, Catriona, Heather, Kirsty, Sian. Prepare survey to ask parents what they want out of the Parent Council. More involvement in school, communications etc. School action plan can sub committee go ahead with this in a section of the minutes as a heading.
- 4.10 Can we reinforce connection with nursery. All to review. Will put together a hand out.
- 4.11 Burns Supper - We are looking for people to help on Friday peeling, to serve on the night and tidy up on the Sunday.
- 4.12 CT has suggested idea for fundraising year round. Re-usable shopping bags with Finzean logo. All agreed this was good.
- 4.13 Horse Racing Night - Horse race needs sponsors £50 each. Need volunteers to help organize. 21st March at hall. Kerry, Kirsty, Donna. Farm shop Roy Cowie can sponsor.
- 4.14 Bag packing Tesco, July, Aug, Oct days. Wendy will provisionally book the October date.
- 4.15 Mark Bilsby - Is there a plan for identifying monies required over the year. DD to collate.
- 4.16 Raffle for burns supper, items please by Friday to hall or school. Scottish Theme.

**6.0 Next meeting. Tuesday 28th April. At School.**  
**TUESDAY 13th JANUARY AT FINZEAN FARM SHOP AT 7:00PM**